

HREC

Section III

Special Considerations for Personnel Reliability Program Health Records or Civilian Employee Medical Records

5-28. Screening Personnel Reliability Program records

a. Per AR 50-5 or AR 50-6, paragraph 3-15, each Personnel Reliability Program candidate must be medically evaluated as part of the screening process, including a review of the individual's medical records. HRECs or CEMRs of all personnel being screened and evaluated for the Personnel Reliability Program will be personally screened by a U.S. military physician, physician's assistant, a U.S. civilian physician (or physician's assistant) under DOD contract or employed by the U.S. Government, or other qualified nonphysician medical personnel (officer or enlisted) specifically trained and designated by the supporting U.S. military MTF commander to screen medical records and complete part III, DA Form 3180-R.

b. Personnel Reliability Program HRECs or CEMRs will be screened per AR 50-5 or AR 50-6 by the losing organization's supporting medical activity before the individual departs on orders for reassignment to a nuclear or chemical surety duty position and by the gaining organization's supporting medical activity before being assigned to a nuclear or chemical duty position. The screening individual will annotate SF 600 with the following or similar statement: "Preceding entries screened under provisions of AR 50-5 (or AR 50-6)" followed by his or her printed name, grade, and signature. The entry on SF 600 will be made at the time the screening was accomplished and dated accordingly.

5-29. Maintaining Personnel Reliability Program records

a. Personnel Reliability Program HRECs or CEMRs will be maintained under continuing evaluation after screening has been accomplished. MTFs will segregate HRECs, dental records, and CEMRs of personnel in the Personnel Reliability Program from other records. A cross-reference system must be established to account for the absence of these records from the central files.

b. Personnel Reliability Program HREC or CEMR custodians must ensure that the chain of custody in the handling of Personnel Reliability Program medical records is not broken. Personnel Reliability Program records signed out during the duty day must be returned to the section where the records are maintained before the close of the business day, except when a need exists for a record to be used for treatment lasting more than the normal duty day or when the location of the required consultation or medical treatment is away from the MTF where the Personnel Reliability Program records are maintained.

c. Personnel Reliability Program records will be labeled and identified by filing DA Form 3180-R and DA Form 4515 as described in paragraph 5-19b. The Personnel Reliability Program block on the record folder will be marked to indicate participation in the program.